



# BUILDING PERMIT APPLICATION

City of Lansing Building Safety Office  
316 N Capitol Ave., Suite C-1  
Lansing, MI 48933-1238  
(517) 483-4355 / 4356

Permit #: \_\_\_\_\_  
FC #: \_\_\_\_\_  
Project #: \_\_\_\_\_

<b>LOCATION OF WORK TO BE DONE</b>	Address _____		
	Lot No. _____	Subdivision _____	Parcel No. _____
Applicant	Address _____ City, State, Zip _____		Phone _____
Property Owner	Address _____ City, State, Zip _____		Phone _____
Contractor	Address _____ City, State, Zip _____	Phone _____	License Number _____ Exp. Date _____
Architect/Engineer	Address _____ City, State, Zip _____	Phone _____	License Number _____

## DESCRIBE WORK:

**For Residential Property:** Number of dwelling units \_\_\_\_\_ Number of Bedrooms \_\_\_\_\_

**For Commercial Property:** Sq. Footage \_\_\_\_\_ Fire Suppression System? Yes \_\_\_\_\_ No \_\_\_\_\_

- Applicant has read, understands, and accepts the conditions in PART I on the reverse side.
- **Residential contractors MUST complete PART II on the reverse side of this form.**

Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Driver's License No.

\_\_\_\_\_  
Date

## FOR OFFICE USE ONLY

<input type="checkbox"/> New Building (SFR)	<input type="checkbox"/> New Building (Com)	<input type="checkbox"/> Convert	Valuation of Work \$ _____
<input type="checkbox"/> Siding	<input type="checkbox"/> Tear Off & Re-roof	<input type="checkbox"/> Foundation Only	Plan Review Fee \$ _____
<input type="checkbox"/> Alteration	<input type="checkbox"/> Repair	<input type="checkbox"/> Tear-out	Building Permit Fee \$ _____
<input type="checkbox"/> Pool	<input type="checkbox"/> Deck/Porch	<input type="checkbox"/> Mobile Home Set-up	Other _____ TOTAL FEE \$ _____
<input type="checkbox"/> Certificate of Occupancy Required <input type="checkbox"/> Community Development Program <input type="checkbox"/> Residential Rental			

**OTHER PERMITS REQUIRED:** ☐ Electrical    ☐ Mechanical    ☐ Plumbing    ☐ Fire Protection

CONSTRUCTION TYPE \_\_\_\_\_ USE GROUP \_\_\_\_\_

ZONING DISTRICT \_\_\_\_\_ LAND USE \_\_\_\_\_

**PROJECT IS IN THE FLOOD PLAIN:** ☐ Yes    ☐ No

COMMENTS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## APPROVALS

DATE

Zoning	_____
Structural	_____
Electrical	_____
Plumbing	_____
Mechanical	_____
Fire Code	_____

## **PART I**

I do hereby swear and warrant that all statements made by me in this application are correct to the best of my knowledge and that, in consideration of the granting of this permit, I agree to save the City of Lansing harmless from any and all damages.

I hereby agree to construct said work in all respects in compliance with the Statutes of the State of Michigan and the Ordinances of the City of Lansing, Michigan.

I do hereby agree to locate this building on the lot so that it will conform with all Zoning and Building regulations.

All information submitted on this application is accurate to the best of my knowledge.

**Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.**

## **PART II**

### **FOR RESIDENTIAL CONTRACTOR ONLY:**

Applicant is responsible for the payment of all fees and charges applicable to this application and must provide the following information.

Name		Phone	
Address	City	State	Zip
Federal I.D. No. / Social Security No.			
MESC Employer Number or Reason for Exemption			
Worker's Comp. Insurance Carrier or Reason for Exemption			
<p>I hereby certify that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan. All information submitted on this application is accurate to the best of my knowledge.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p><b>Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.</b></p> </div>			
Signature of Applicant		Application Date	